

**Town of Sunset Beach
Planning Board Meeting
November 6, 2014**

MINUTES

Members Present: Carol Santavicca, Chairwoman; Tom Vincenz, Vice-Chairman; Members Sybil Kesterson, Noelle Kehrberg, Bob Tone, Len Steiner and Greg Jensen

Members absent: None

Staff Present: Susan Parker, Town/UDO Administrator, Randy Walters, Building Inspector, and Lisa Anglin, Planning Board Secretary

Chairwoman Santavicca called the meeting to order and welcome new member Greg Jensen.

Administer Oath of Office for Carol Santavicca, Greg Jensen and Robert Tone

Lisa Anglin, Town Clerk, administered the Oath of Office to Carol Santavicca, Greg Jensen and Robert Tone.

Consideration of Selection of Chairperson

Chairwoman Santavicca called for nominations for Chair and Vice-Chair.

Member Kehrberg nominated Carol Santavicca as Chairwoman. Member Steiner nominated Tom Vincenz as Vice-Chairman. No other nominations were heard.

MEMBER KEHRBERG MADE A MOTION TO APPOINT CAROL SANTAVICCA AS CHAIRWOMAN. MEMBER STEINER SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

MEMBER STEINER MADE A MOTION TO APPOINT TOM VINCENZ AS VICE-CHAIRMAN. MEMBER KEHRBERG SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Draft Agenda Amendments

Chairwoman Santavicca requested the Board table the approval of the August 21, 2014 minutes until the next meeting.

Public Comments

None heard.

Staff Reports

Bedroom Limitation Request Concerning Sewer System

Walters will contact Brunswick County Public Works Director, Jerry Pierce for update.

Staff Reports (Cont.)

Town Park

Susan Parker advised that a meeting with the boardwalk manufacturer was held concerning the material selected by the Council and what was delivered. The contractor is awaiting the CAMA major permit and the sediment/erosion control permit approvals.

Streetscape

Parker advised that the swale has been removed and an impression installed to collect stormwater runoff.

Street Resurfacing

Parker advised that the pavement resurfacing project has been completed.

Stormwater Drainage System

Parker advised the drainage pipe at North Shore Drive and 30th Street has failed and must be replaced. Staff is working through the permitting, easements, and bidding process before the remove and installation of the new drainage pipe can be installed.

Discussion of Article 10 Landscaping

Overall Storm Water Comprehensive Plan

Parker advised that an overall evaluation of the Town stormwater system will be completed and a comprehensive plan including, repair, replacement and maintenance, funding is being developed as a capital improvements project for consideration during the budget process.

Planning Director Position

Parker advised that very qualified applicants are applying for the Planning Director position and she expects to begin interviewing soon.

Discussion of Article 10 Landscaping

Chairwoman Santavicca advised that Randy Walters and Vice-Chairman Vincenz are reviewing Article 10 incorporating the Board's suggestions and recommendations for amendment consideration at the next meeting.

Items for Next Agenda

Chairwoman Santavicca advised that the Items for the next Agenda include the following:

- Article 10 Landscaping
- Overlay District in comparison with August 21, 2014 minutes
- Noise Ordinances

Public Comments

Carol Scott 1527 North Shore Drive Extension – Commented concerning Article 10 Landscaping.

Member Kesterson advised that she has decided not to seek re-appointment as the ETJ representative on the Planning Board.

MEMBER STEINER MADE A MOTION TO ADJOURN THE NOVEMBER 6, 2014 MEETING. MEMBER KEHRBERG SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

Town of Sunset Beach
Planning Board

Carol Santavicca, Chairwoman

Submitted by:

Lisa Anglin, Planning Board Secretary